**Alamance Artisans Guild**

**Board Meeting Minutes**

**May 1, 2018**

The Alamance Artisans Board of Directors met Tuesday evening, May 1, 2018 at Church of the Holy Comforter. Board members in attendance were, Carolyn Langley, Beth Hill, Daniel Frost, Jan Holloman, and Steve Cann. Gregg Lee, program chairperson was also in attendance.

Steve Cann, president called the meeting to order. The main purpose of the meeting was to discuss that Steve is moving and what we need to do.

We elected Jan Holloman as the President for the reminder of 2018. Some tasks that need to be done are: destroy Steve’s credit card and add Jan Holloman. Jan and Debbie Martz will have a credit card. Steve passed the keys to the church to Jan. Passwords need to be changed. Once passwords are changed they need to be given to Carolyn, secretary so we have a record of what they are in case of any emergencies. Also, the Bank accounts need to be changed.

In other business, Jan noted that we have 3 weeks for exhibitors to get supporters for the Art Extravaganza. We have 31 artists who have signed up for the Extravaganza. Each are required to get at least one supporter. Jan will write the supporters and call Carolyn Bell. It was also stated that we as a board expect the chairs for the Art Extravaganza to attend all AAG meetings and report what is happening with the event. Also, Jan Holloman is the liaison from the Board to the Art Extravaganza committee and should be included in all communications and informed of all meetings. Jan will call Jude.

The Center for Creative Leadership reception will be held Friday from 5-7. Steve has the checks for the people’s Choice Award. Due to some challenges with the show concerning sign-up for the show, a motion was made that in the future, “ If AAG hosts a spring show/exhibition such as the CCL exhibition, to show/exhibit individuals must be a member by the last day of February and the curator will determine the number of artists that will show and the show/exhibition will be first-come, first-served until filled.” **Motion passed.**

Insurance was discussed. It was decided that we need insurance for the Extravaganza but not otherwise. Jude and Telka need to make sure that liability and property damage insurance is obtained. (May need to ask Debbie to touch base with the company in Durham.)

Daniel Frost stated that Corey Gillespie has stated that he will no longer be able to help with Harrison’s. Daniel has volunteered to help. Beth shared who the upcoming exhibitors are:

May 1- July 3 : Heather Hans and Beth Sheffield

July 3- September 4 – Rose Wenkle and Carole Donovan

September 4 – November 4 – Carolyn Langley and Carol Taylor

November 6 – January 8, 2019 – Kathy Alderman

The programs for the rest of the year were discussed. The May meeting is watercolorist. June is Sean Leahy about wildlife photography. August is our social. September is TBA, October is wrap-up for the Art Extravaganza. The Guild will have a light reception at 7:00. Members will be asked to bring snacks and desserts. The Guild will provided wine, beverages, and paper products.

Steve reminded the board that supplies such as printer paper and ink can be reimbursed. Send the receipts to Debbie Martz.

We will ask Martha Sink to send out about information about Steve leaving and a reminder concerning the reception at the Center for Creative Leadership.

Carolyn will be unable to attend the May 15th meeting and needs someone to take notes. She will email minutes to Jan and also the sign in sheet.

There will be a short board meeting at 6:00 pm directly before the AAG meeting on June 19.

The board meeting was adjourned.

Respectfully submitted,

Carolyn Langley